

COUNCIL PROCEEDINGS
Casper City Hall – Council Chambers
December 7, 2021

1. ROLL CALL

Casper City Council met in regular session at 6:04 p.m., Tuesday, December 7, 2021. Present: Councilmembers Cathey, Engebretsen, Gamroth, Knell, Pacheco, Quest and Mayor Freel. Absent: Councilmembers Pollock and Johnson.

Moved by Vice Mayor Pacheco, seconded by Councilmember Cathey, to, by minute action, excuse the absences of Councilmember Pollock and Johnson. Motion passed.

2. PLEDGE OF ALLEGIANCE

Mayor Freel and Cub Scouts from Troop 13 led the audience in the Pledge of Allegiance.

Mayor Freel announced that Reef/Republic Parking has donated half of the profits made during the Christmas parade to Meals on Wheels

3. MINUTES

Moved by Councilmember Engebretsen, seconded by Councilmember Gamroth, to, by minute action, approve the minutes of the November 16, 2021, regular Council meeting, as published in the Casper-Star Tribune on November 24, 2021. Mayor Freel abstained. Motion passed.

4. BILLS & CLAIMS

Moved by Councilmember Engebretsen, seconded by Councilmember Gamroth, to, by minute action, approve payment of the December 7, 2021, bills and claims, as audited by City Manager Napier. Motion passed.

Bills & Claims 12/06/21

71Const	Goods	2,154.12
AAALndscpng	Services	1,390.00
ABYMnfctrng	Goods	189.75
AccntPckgng	Goods	99,648.00
AceHrdwr	Goods	1,417.83
Adecco	Services	696.00
Advxr	Services	26,890.70
Airgas	Goods	198.00
AllncElctrc	Services	1,161.83
Alsco	Services	1,956.67
AMBI	Services	165.42
Almtch	Services	41,746.15
AmrcnTitle	Goods	125.00
Amrgs	Goods	263.27
AT&T	Services	200.20
AtlntcElctrc	Services	535.35
Atlas	Goods	2,301.77

BMartin	Reimb	1,233.60
BMattila	Reimb	131.25
BWillis	Reimb	150.00
B&BValleyScle	Services	993.20
BgrnEllngsn	Goods	31.24
BlkHillsEnrgy	Utilities	26,083.94
BlkmnPrpn	Goods	634.00
CMeyers	Reimb	252.00
CSimons	Reimb	186.64
CptlBusnsSystem	Services	52.00
Caselle	Services	75.00
CsprHsngAthrty	Services	31,250.00
CsprMnplBand	Services	141,369.83
CsprNCHealth	Services	47,916.67
CsprStrTrb	Services	1,675.30
CsprTire	Services	3,361.00
CntryLnk	Utilities	2,788.83
CtyCspr	Services	1,073,400.56
CivilEngnrng	Services	14,721.05
CMITeco	Services	231,306.06
CoastlChmcl	Goods	91.49
ClctnCntr	Services	382.45
CommTech	Services	354.57
CntrctWstRoof	Services	66,153.25
Cnvrng	Goods	14,085.85
CowboyStLndscpng	Services	12,855.00
CPU	Goods	4,282.00
CrwnCnstretn	Services	28,642.50
DckrAuto	Goods	6,987.22
Dell	Goods	1,140.24
DnnsSply	Goods	27.43
DsrtMtn	Goods	16,482.93
DonsMblCrpt	Services	2,454.07
DPCIndstrs	Goods	8,487.99
DrvngCo	Services	5,208.75
EatonSls&Svc	Services	1,769.15
EdgEngnrng	Services	3,035.51
EnrgyLabs	Services	2,438.00
ErgoFlxSystem	Goods	2,915.27
ExprsPrntng	Services	98.00
FConaway	Services	100.00
FrmrBros	Goods	55.82
1stDataMrchnt	Services	19.95
FIB	Goods	395.48
GCBldgSply	Services	1,131.42

Galls	Goods	953.54
GvrnmntJobs.Com	Services	12,099.55
GoodYrTire	Services	217.25
Grngr	Goods	87.51
GdhlWllmsInvest	Services	600.00
Hach	Goods	795.83
HawaiiDrlrs	Services	22,386.50
HstryKeeprs	Services	80.00
HiTekComm	Services	1,978.00
Hollnd&Hart	Services	322.50
Homax	Goods	77,569.33
Hose&RubrSply	Goods	276.32
IME	Services	906.50
IndstrlScrn	Goods	1,900.00
Instltn&Svc	Services	14,667.52
IntrntnlMncpl	Services	499.00
ITCElctrcl	Services	1,233.36
JGreenwood	Reimb	34.65
JStevens	Reimb	150.00
JHernandez	Reimb	150.00
JacobsEngnrng	Services	64,673.30
JNLDsgns	Services	1,800.00
JRAutoUphlstry	Services	1,250.00
KMcPheeters	Reimb	205.93
KnfRvr	Services	4,396.26
LongBldgTech	Services	914.60
MKolker	Reimb	150.00
MidlndImplmnt	Goods	21,438.00
MLAuto	Services	260.00
MtnStLitho	Services	442.75
MtnStsPipe	Goods	6,411.00
NCSO	Services	70,418.88
Norco	Goods	332.95
NrthrnLights	Services	3,000.00
OlsnAutoBdy	Services	876.80
OvrHeadDr	Goods	1,044.48
PatrEntrprs	Services	1,850.00
PCNStrtgs	Goods	1,403.02
Pedens	Goods	1,335.50
PstlPros	Services	10,689.61
PwrSvc	Services	7,988.87
RecykngInd	Services	11,500.00
Ricoh	Services	1,810.74
RckyMtnAirSltns	Goods	6,799.38
RckyMtnPwr	Utilities	150,799.64

RootrSwr	Services	1,881.15
SShipman	Reimb	145.79
SmthPsych	Services	400.00
Snomax	Goods	5,095.00
SftDr	Services	109.90
SolidWst	Dues	223.00
StOfWyoNtry	Goods	60.00
StOfWyoTreasurer	Services	9,666.66
StOfWyo	Services	37,633.76
StatelineNo7	Services	21,700.00
StellrPrgrmng	Services	202.50
Stwrt&Stvnsn	Services	1,631.27
SummitElctrc	Goods	2,941.47
SummitFire	Services	815.27
SWI	Services	835.00
TheWash	Services	9.15
TopOffc	Goods	272.62
TretoCnstretn	Services	267,727.00
Trihydro	Services	15,954.05
TwoBrosLawnSrv	Services	176.00
TylerTech	Services	32,444.55
Unifrms2Gear	Goods	1,348.47
VaughnSCronin	Services	200.00
VrznWrsl	Services	937.53
VRC	Services	138.01
WWaldrip	Services	1,607.87
WstPlainsEngnrng	Services	6,375.00
WstrnWyoLock	Goods	133.50
WillowArrwhead	Goods	129.00
WLCEngnrng	Services	24,774.50
WyoAsscOfWtrSystms	Dues	450.00
WLEA	Services	3,375.00
WyoRents	Services	29,406.32
WyoSymphnyOrchstry	Services	1,562.50
WyoLowVltge	Goods	460.00
WyoSteel&Rcyclng	Goods	2,250.00
XylmWtrSoltns	Services	7,273.83
ZonrSystms	Services	213.13
Total		2,927,504.44

5. COMMUNICATIONS FROM PERSONS PRESENT

No citizens addressed the Council.

6. ESTABLISH PUBLIC HEARINGS

Moved by Councilmember Cathey, seconded by Councilmember Gamroth, to, by minute action, establish December 21, 2021, as the public hearing date for the consideration of:

- a. Partial plat vacation, replat, vacation of public parkland and a zone change for the North Platte River Park No. 2 Subdivision;
- b. Vacation, replat, subdivision agreement and zone change for the Eagle Valley Addition;
- c. Rates for retail and wholesale water and sewer service, and for residential and commercial solid waste collection and disposal at the Casper Solid Waste Facility;
- d. Transfer of Retail Liquor License No. 26 from Brenton Properties, LLC d/b/a Frank's Butcher Shop and Liquor, located at 2024 CY Ave to FBS Casper, LLC d/b/a Frank's Butcher Shop and Liquor, located at 2024 CY Ave; and,

Establish February 15, 2022, as the Public Hearing Date for Consideration of:

- a. Annual renewal of all City of Casper Liquor Licenses.

Motion passed.

7. PUBLIC HEARING - MINUTE ACTION

Mayor Freel opened the public hearing for the consideration of the issuance of Restaurant Liquor License No. 46, to Movie Palace Inc., d/b/a Studio City Mesa Cinemas, located at 3150 Talon.

City Attorney Henley entered four (4) exhibits: correspondence from Fleur Tremel, to J. Carter Napier, dated November 9, 2021; an affidavit of publication, as published in the Casper-Star Tribune, dated November 23, 2021; an affidavit of website publication, as published on the City of Casper website, dated November 10, 2021; and the liquor license application filed October 26, 2021. City Manager Napier provided a brief report.

Speaking in support was Andy Houck, applicant.

There being no others to speak for or against the issues involving Restaurant Liquor License No. 46, the public hearing was closed.

Moved by Councilmember Knell, seconded by Councilmember Quest, to, by minute action, authorize the issuance of Restaurant Liquor License No. 46. Motion passed.

8. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 21-168

A RESOLUTION AUTHORIZING THE MAYOR TO SIGN THE
CASPER HISTORIC PRESERVATION COMMISSION
ANNUAL REPORT

RESOLUTION NO. 21-169

A RESOLUTION AUTHORIZING A CONTRACT FOR
PROFESSIONAL SERVICES WITH EMERGENCY MEDICAL
PHYSICIANS P.C., TO PROVIDE MEDICAL DIRECTION TO
THE CITY OF CASPER FIRE-EMS DEPARTMENT.

RESOLUTION NO. 21-170

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH HDR ENGINEERING, INC. FOR ONGOING STUDIES, TASKS, AND ACTIVITIES REGARDING WATER RIGHTS AND WATER SUPPLY ACTIVITIES.

RESOLUTION NO. 21-171

A RESOLUTION AUTHORIZING AN AGREEMENT WITH POPE CONSTRUCTION, INC., FOR THE FIRE STATION NO. 1 FLOORING, PROJECT NO. 21-028.

RESOLUTION NO. 21-172

A RESOLUTION AUTHORIZING CHANGE ORDER NO. 3 TO THE AGREEMENT WITH WAYNE COLEMAN CONSTRUCTION, INC., FOR FINAL QUANTITY ADJUSTMENTS FOR THE INDUSTRIAL AVENUE DRAINAGE AND SURFACING IMPROVEMENTS — SPRUCE TO ELM, PROJECT NO. 19-068.

RESOLUTION NO. 21-173

A RESOLUTION AUTHORIZING A FINAL ACCEPTANCE CERTIFICATE WITH THE WYOMING DEPARTMENT OF TRANSPORTATION FOR THE MORAD PARK TO WALMART TRAIL.

RESOLUTION NO. 21-174

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH WORTHINGTON, LENHART, AND CARPENTER, INC. FOR CONSTRUCTION ADMINISTRATION SERVICES FOR THE DERINGTON ADDITION WATERMAIN REPLACEMENTS, PROJECT NO. 20-045.

RESOLUTION NO. 21-175

A RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO THE REAL ESTATE PURCHASE AGREEMENT BETWEEN THE CITY OF CASPER AND THE CASPER HOUSING AUTHORITY.

Councilmember Engebretsen presented the foregoing eight (8) resolutions for adoption. Seconded by Councilmember Gamroth.

A vote on the resolutions resulted in all ayes, except Councilmember Knell's abstention on Resolution Nos. 21-172 and 21-174. Motion passed.

9. MINUTE ACTION– CONSENT

Mayor Freel announced staff requested that the purchase of the custom pumper for the Fire EMS department, in the total amount of \$36,000 be removed from consideration. Moved by Councilmember Knell, seconded by Councilmember Engebretsen, to, by consent minute action:

1. Authorize the sole source purchase of one (1) used 950GC Caterpillar front-end wheel loader, in a total amount of \$198,504, from Wyoming Machinery Company;
2. Authorize the issuance of a Taxicab Company License to Thomas Elliott, d/b/a Casper Cabs, located at 1147 East C Street.
3. Reappoint Robin Broumley, Jeff Bond, and Connie Hall to the Casper Historic Preservation Commission.
4. Appoint Maribeth Plocek and Joseff Hutchinson; and Reappointing Carol Johnson and Terry Wingerter to the Casper Planning and Zoning Commission.

Motion passed.

10. INTRODUCTION OF MEASURES AND PROPOSALS

Councilmember Knell requested the following items be given further consideration: traffic flow near St. Anthony's school in relation to the retail area that is being redeveloped; bimonthly meetings with the Council Employees; and contracting outside engineering services rather than handling them in-house.

Vice Mayor Pacheco asked Zulima Lopez, staff liaison to the Casper's Council of People with Disabilities (CCPD), to present information about the calendar sale designed to benefit the CCPD.

Councilmembers also spoke on meetings and events they attended.

11. ADJOURN INTO EXECUTIVE SESSION

Mayor Freel noted the next meetings of the City Council will be a work session to be held at 4:30 p.m., Tuesday, December 14, 2021, in the Council Chambers; and, a regular Council meeting to be held at 6:00 p.m., Tuesday, December 21, 2021, in the Council Chambers.

At 6:28 p.m., it was moved Councilmember Knell, seconded by Councilmember Engebretsen, to adjourn into executive session to discuss land and litigation. Motion passed.

At 8:45 p.m., it was moved by Councilmember Cathey, seconded by Councilmember Knell, to adjourn the executive session. Motion passed.

12. ADJOURNMENT

Council reconvened the regular Council meeting.

Moved by Councilmember Knell, seconded by Councilmember Cathey, to add an item to the agenda. Motion passed.

Following resolution read:

RESOLUTION NO. 21-176
A RESOLUTION AUTHORIZING OCHS LAW FIRM P.C., TO
ENTER INTO THE ONEWYO OPIOID MEMORANDUM OF
AGREEMENT - A DISTRIBUTION PLAN TO RESOLVE THE
CITY OF CASPER'S CLAIMS IN A LAWSUIT REGARDING
THE NATIONAL OPIOID EPIDEMIC.

Councilmember Knell presented the foregoing resolution for adoption. Seconded by Councilmember Quest. Councilmember Knell provided a brief overview of the resolution. Motion passed.

Moved by Councilmember Cathey, seconded by Councilmember Knell, to add an item to the agenda. Motion passed.

Following resolution read:

RESOLUTION NO. 21-177
RESOLUTION NO. 21-177
A RESOLUTION AUTHORIZING A MUTUAL RELEASE AND
PURCHASE AGREEMENT BETWEEN THE CITY OF CASPER,
WYOMING AND RICHARD AND LOU STAHLEY.

Councilmember Cathey presented the foregoing resolution for adoption. Seconded by Councilmember Knell. Councilmember Knell provided a brief overview of the resolution. Motion passed.

At 8:51 p.m., it was moved by Councilmember Cathey, seconded by Councilmember Engebretsen, to adjourn the regular Council meeting. Motion passed.

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Steven K. Freel
Mayor